

Nantucket Regional Transit Authority

3 East Chestnut Street, Nantucket, MA 02554
Phone: 508-325-9571 • Fax: 508-325-0788 • TTY: 508-325-7516
www.nrtawave.com • nrtanantucket-ma.gov

DRAFT

AGENDA FOR THE MEETING OF THE NRTA ADVISORY BOARD

JUNE 13, 2012

6:00 P.M.

COMMUNITY ROOM, NANTUCKET POLICE STATION
4 FAIRGROUNDS ROAD
NANTUCKET, MASSACHUSETTS

- I. Public Comment.
- II. Approval of Minutes for the February 22, 2012 Meeting.
- III. 2012 Season and Dump the Pump.
- IV. Approval of FY13 Revenue Anticipation Note.
- V. Announcement of FFY13 and FFY14 DEB Goal Public Notice.
- VI. Other Business.



Nantucket Regional Transit Authority

3 East Chestnut Street, Nantucket, MA 02554
Phone: 508-325-9571 • Fax: 508-325-0788 • TTY: 508-325-7516
www.nrtawave.com • nrt@nantucket-ma.gov

DRAFT

Minutes of the Meeting of February 22, 2012. The meeting took place in the Community Room of the Nantucket, 4 Fairgrounds Road, Nantucket, MA 02554. Members of the Board present were: Rick Atherton, Whitey Willauer, Robert DeCosta and Patricia Roggeveen. Michael Kopko was absent. Chairman Atherton opened the meeting at 6:02 p.m.

Public Comment. There were no comments from the public.

Approval of Minutes of the January 25, 2012 Meeting. The minutes of the January 25, 2012 meeting were approved by unanimous consent of the Board.

Approval of NRTA Administrator's Salary for FY13. Chairman Atherton explained the NRTA Advisory Board sets the salary of the Administrator. The NRTA Administrator has requested a 1.5% salary increase which is \$1,219. Ms. Roggeveen moved approval; seconded by Mr. Willauer. So voted.

Approval of FY13 Budget. Ms. Roggeveen recused herself from this discussion and left the room. Ms. Leary presented the FY13 budget which reflects a decrease in 5311 funding from \$525,000 to \$464,475 and a 3% increase in State Contract Assistance. The total operating budget is \$1,583,586, operating revenues are \$861,893, with a net cost of service of \$721,983, State Contract Assistance is \$383,813 and the local assessment is \$338,080. The FY13 budget reflects the 2012 service as presented and is approximately 1,600 fewer hours. Mr. Willauer asked what the local assessment takes away from other town budgets. Ms. Leary stated she did not know the town side for the local assessment but would get that information. Mr. Willauer moved approval of the FY13 budget; seconded by Mr. DeCosta. So voted.

Approval of 2012 Fixed Route Service. Ms. Leary provided the Board with the dates of service for the 2012 season with the Mid Island Loop, Miacomet Loop and Sconset via Old South Road Route operating May 21 through October 8, 7:00 a.m. to 11:30 p.m.; the Madaket Route operating May 25 through September 9, 7:00 a.m. to 11:30 p.m.; The Sconset Via Mielstone Road Route operating June 25 through September 3, 7:15 a.m. to 7:15 p.m.; the Airport Route and Surfside and Jetties Beach Routes operating June 25 through September 3, 10:00 a.m. to 6:00 p.m.; and Sconset via Polpis Road Route operating June 29 through September 3, 10:00 a.m. to 6:00 p.m. Ms. Leary recommended a new fare and pass rate be added for veterans and active military personnel including the Coast Guard the fare would be half fare and the pass



Nantucket Regional Transit Authority

3 East Chestnut Street, Nantucket, MA 02554
Phone: 508-325-9571 • Fax: 508-325-0788 • TTY: 508-325-7516
www.nrtawave.com • nrtan@nantucket-ma.gov

DRAFT

rate for the season would be \$40, these are consistent with fare and pass rates for seniors 65 & older and persons with disabilities. Mr. Willauer moved approval of the 2012 service and the fare and pass rate for veterans and active military personnel; seconded by Ms. Roggeveen. So voted.

Approval of Agreement with Bruce D. Norling CPA, PC – Audit Services. Mr. Atherton informed the board of the proposal and scope of work to perform the independent audit and the cost for FY12 \$9,650, FY13 \$9,985 and FY14 \$9,995 and an additional \$3,000 fee if a Single Audit is required. Mr. Willauer asked how many auditors the NRTA has had. Ms. Leary responded that there have two auditors and Mr. Norling has been the auditor for the past four years. Ms. Roggeveen moved approval of the agreement for audit services with Bruce D. Norling CPA, PC; seconded by Mr. Willauer. So voted.

Other Business: Ms. Leary updated the Board on the removal of the speed hump on Dover Street, that the request had gone before Traffic Safety and it was requested that the residents be petitioned or asked if they wanted the speed hump removed. Ms. Leary stated that she would follow up on that request. Mr. Atherton informed the Board that Mickey Rowland, who has served as the disabled community's non-voting representative on the Advisory Board for the past several years has decided to step down. Mr. Rowland has someone that might be interested in taking his place and Ms. Leary will follow up on that. Mr. Atherton thanked Mr. Rowland for his time and commitment on the Board. Mr. DeCosta requested a letter be sent to Mr. Rowland on behalf of the Board.

The meeting was unanimously adjourned at 6:30 p.m.

Approved:



Nantucket Regional Transit Authority

3 East Chestnut Street, Nantucket, MA 02554
Phone: 508-325-9571 • Fax: 508-325-0788 • TTY: 508-325-7516
www.nrtawave.com • nrta@nantucket-ma.gov

TO: NRTA ADVISORY BOARD

FROM: PAULA LEARY, NRTA ADMINISTRATOR 

RE: 2012 SEASON AND DUMP THE PUMP

DATE: JUNE 6, 2012

The 2012 season has gotten off to a fast pace, with an average daily ridership of 794, compared to the 2011 average daily ridership of 649 through May 31st.

Beginning June 23rd frequency will be added to the Mid Island Loop, Miacomet Loop and Madaket Route. Beginning June 25th service will be provided on the Sconset via Milestone Road Route, Surfside and Jetties Beaches, and the Airport Route. The Sconset via Polpis Road Route will begin June 29th.

The free "Where's My Bus" application that allows passengers to access real-time information about the location of the bus on the Web or via a smart phone or Blackberry is available again this year. The popularity of this ap continues to grow. For information and how to download the ap go to nrtawave.com.

In addition to convenient stops along all routes, park and ride lots are also available at The Muse, The Chicken Box, Faregrounds Restaurant from 7:00 a.m. to 5:00 p.m. and Nantucket Elementary School June 23 thru September 3rd.

On June 21, 2012 the American Public Transportation Association (APTA) and public transportation systems across the country will celebrate the 7th Annual National Dump the Pump Day to encourage the use of public transit. As in the past the NRTA will offer half fares to all riders and there will be free promotional items given away.


Thank you.



Nantucket Regional Transit Authority

3 East Chestnut Street, Nantucket, MA 02554
Phone: 508-325-9571 • Fax: 508-325-0788 • TTY: 508-325-7516
www.nrtawave.com • nrta@nantucket-ma.gov

TO: NRTA ADVISORY BOARD

FROM: PAULA LEARY, NRTA ADMINISTRATOR 

RE: APPROVAL OF FY13 REVENUE ANTICIPATION NOTE

DATE: JUNE 8, 2012

Three bids were received for the NRTA's \$2,100,000 million Revenue Anticipation Note (RAN) for FY13 operations:

BANK	NET INTEREST COST
Eastern Bank	.7480%
Oppenheimer & Co.	.8255%
Janney Montgomery Scott LLC	1.2486%

I recommend the Board vote to approve the Revenue Anticipation Note with Eastern Bank at a net interest cost .7480% with a due date of the note on June 21, 2013 and authorize the NRTA Advisory Board Chairman, and NRTA Administrator to sign the appropriate documents.

Please do not hesitate to contact me if you have any questions. I can be reached at (508) 325-9571 or nrta@nantucket.net.

Thank you.



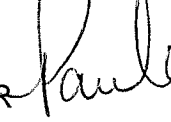
Nantucket Regional Transit Authority

3 East Chestnut Street, Nantucket, MA 02554

Phone: 508-325-9571 • Fax: 508-325-0788 • TTY: 508-325-7516

www.nrtawave.com • nrtan@nantucket-ma.gov

TO: NRTA ADVISORY BOARD

FROM: PAULA LEARY, NRTA ADMINISTRATOR 

RE: ANNOUNCEMENT OF DBE GOAL PUBLIC NOTICE

DATE: JUNE 8, 2012

In accordance with 49 CFR 26.45(f)(1) as part of the NRTA's DBE Program, it is required that before the annual DBE goal is submitted to FTA a public notice of the proposed goal be advertised and to accept public comment on the goals for 45 days.

The NRTA is currently working on the methodology to establish the goal for FFY13 and FFY14. The previous DBE goal was 4%.

The public will have until July 30th at 4:00 p.m. to provide written comment to the NRTA Administrator. This was advertised in June 14th edition of the *Inquirer & Mirror*.

Please do not hesitate to contact me if you have any questions.

Thank you.

