

# NANTUCKET REGIONAL TRANSIT AUTHORITY

20 R South Water Street

Nantucket, MA 02554

Phone: 508-325-9571

TTY: 508-325-7516

[nrta@nantucket-ma.gov](mailto:nrta@nantucket-ma.gov)

[www.nrtawave.com](http://www.nrtawave.com)

## ADVISORY BOARD

Minutes of the Meeting of March 28, 2018. The meeting took place in the Community Room of the Nantucket Police Station, 4 Fairgrounds Road, Nantucket, MA 02554. Members of the Board present were: Dawn Hill Holdgate, Jim Kelly, Matt Fee, Rita Higgins, Jason Bridges and John Malloy. Chairman Hill Holdgate opened the meeting at 6:02 p.m.

Public Comment. There was no public comment.

### Introduction of John Malloy as Board Representative for the Disabled Community.

Paula Leary, NRTA Administrator informed the Board that Dr. Malloy has recently been appointed to serve on the Advisory Board as the disabled representative for 2018 as required by Section 1. Section 5 of Chapter 161B of the General Laws. Dr. Malloy is currently a member of the Commission for Disability and has served on several boards relating to the needs of the disabled community. His profession career, PhD in special education, spanned 50 years working on behalf of persons with disabilities and he continues to advocate for that population.

Approval of Minutes for the December 6, 2017. Mr. Kelly moved approval of the minutes for the December 6, 2017 minutes; seconded by Mr. Fee. So voted.

Approval of Audit Services Agreement with Bruce D. Norling, CPA, P.C. for Fiscal Years 2018 through 2022. Ms. Leary stated that the audit services agreement is for five years for a fee of \$13,800 per year and includes all services related to auditing the NRTA's financial statements including reporting requirements under GASB 34 reporting model. Ms. Leary also stated that if Federal awards of \$750,000 or more are received by the NRTA and a single audit is required there will be an additional \$3,500 per year. Mr. Kelly moved approval and authorized the chair to sign; seconded by Mr. Bridges. So voted.

Open Meeting Law – Posting of Notice of NRTA Advisory Board Meetings. Ms. Leary recommended the Board vote to officially designate the NRTA's website for the posting of public meeting notices and notify the Town Clerk of this designation per 940 CMR 29.03(3)(b). Mr. Bridges moved to designate the NRTA's website for the posting of public meeting notices and for the Administrator to notify the Town Clerk; seconded by Mr. Fee. So voted.

## **NANTUCKET REGIONAL TRANSIT AUTHORITY**

20 R South Water Street

Nantucket, MA 02554

Phone: 508-325-9571

TTY: 508-325-7516

[nrta@nantucket-ma.gov](mailto:nrta@nantucket-ma.gov)

[www.nrtawave.com](http://www.nrtawave.com)

Report from Finance and Audit Committee and Compensation Committee on FY18 Budget Amendment and FY19 Preliminary Budget. Mr. Kelly reported that the finance and audit committee met with the auditor and accountant on February 27, 2018 and that the audit and management letter are in good standing particularly internal controls. Mr. Kelly stated that the finance and audit committee met and discussed the FY18 amended budget and FY19 preliminary budget as presented and includes revenues and expenses to support year round bus service. Mr. Kelly reported that the compensation committee met and the administrator requested a pay increase due to the complexity of the role and year round bus service. He and Mr. Bridges felt that a 2% increase consistent with increase of town unions and an additional 5% increase was reasonable when looking at other RTA salaries based on the budgets. Mr. Kelly asked that the FY19 budget reflect the decrease in salary from the amount requested. Mr. Fee asked that the Board be provided with the RTA compensation information and what other RTA Administrators receive for benefits. Ms. Leary will provide the Board with that information. Mr. Kelly stated that year round service should be celebrated, that it is important to the community and will impact how people get around. He suggested having an advisory board meeting on the bus or taking to the bus to the meeting.

Approval of FY18 Budget Amendment. Ms. Leary presented the FY18 Budget Amendment stating that the amendment reflected an increase in revenues and expenses due to service beginning at the end of April. Mr. Kelly moved approval; seconded by Ms. Higgins. So voted.

Presentation of FY19 Preliminary Budget with 2018 Route Operations Schedule. Ms. Leary presented the FY19 preliminary budget that supports year round bus service. Year round service will begin April 27<sup>th</sup> on the Mid Island and Miacomet Loops and service on the Sconset via Old South Road route primarily servicing Old South Road and Nobadeer Farm Road with some daily trips to Sconset. Friday and Saturday of Daffodil weekend service will be provided from 7:30 a.m. to 11:30 p.m., beginning April 29, 2019 service will be provided weekdays from 7:00 a.m. to 9:00 p.m. and weekends from 7:00 a.m. to 7:00 p.m.

Other Business. There was no other business before the Board.

The meeting was unanimously adjourned at 6:18 p.m.

Approved: April 11, 2018

