

Nantucket Regional Transit Authority

3 East Chestnut Street, Nantucket, MA 02554
Phone: 508-325-9571 • Fax: 508-325-0788 • TTY: 508-325-7516
www.nrtawave.com • nrt@nantucket-ma.gov

Minutes of the Meeting of February 19, 2014. The meeting took place in the Training Room of the Nantucket Police Station, 4 Fairgrounds Road, Nantucket, MA 02554. Members of the Board present were: Rick Atherton, Robert DeCosta, Bruce Miller, Matthew Fee, Tobias Glidden and Karenlynn Williams. Chairman Atherton opened the meeting at 5:50 p.m.

Introduction of Karenlynn Williams as Disabled Representative Board Member. Chairman Atherton introduced Ms. Williams who will serve as the disabled community representative on the Advisory Board. Ms. Williams moved to the island two years ago and has served on several boards in Texas. She currently evaluates and treats individuals abilities to negotiate their environment, adapt environments to meet the needs of the physically and/or mentally challenged and has over 35 years experience working with all age ranges of the physically disabled and has been an advocate for people with special needs as a therapist, mother and daughter. She is currently a licenses occupational therapist and works for Nantucket Public Schools. The Board requested Paula Leary, NRTA Administrator to send a letter to Jeanette Topham thanking her for service in this capacity.

Public Comment: There was no public comment.

Approval of Minutes for the September 4, 2013 Meeting. The minutes of the September 4, 2013 meeting were approved by unanimous consent.

2013 Season Update. Ms. Leary provided information on the 2013 season: days of operation were 147 from May 20th to October 14th, revenue miles were 212,527 and 16,558 revenue hours were provided. Passenger boardings increased by 3.6% from 2012. The Miacomet Loop had the most utilization with 60,048 passenger boardings followed by the Mid Island Loop with 58,836 passenger boardings. The Mid Island and Miacomet Loops comprised 43% of total passenger boardings. The season average daily ridership was 1,894. July's passenger boardings were 97,338 with an average daily ridership of 3,410 and August's passenger boardings were 94,385 with an average daily ridership



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of 3,045. Use of the real time bus app continues to increase. Mr. DeCosta stated year round service on the Mid Island Loop should be looked at and asked Paula Leary to determine a cost for that service.

Finance and Audit Committee/Compensation Committee Reports to the Board. Chairman Atherton provided an update on the meetings of the finance and audit committee stating the committee had reviewed the preliminary and final budgets and had approved the FY15 budget and the 2014 level of service that the budget supports. The compensation committee met to review and evaluate the salary and benefits of the Administrator and that the Administrator left the room during these discussions. Salaries from other regional transit authorities in the Commonwealth and country were reviewed as well as salaries of executives for non-profits to use as a comparison. The compensation committee approved a 1.5% increase in the Administrators salary to \$84,730.98.

Approval of FY15 NRTA Administrator's Salary. Mr. Glidden moved approval of the NRTA Administrators salary of \$84,730.98 for FY15; seconded by Mr. Miller. So voted.

Approval of FY15 Budget. Mr. Fee moved approval of the FY15 budget; seconded by Mr. Glidden. So voted.

Approval of 2014 Fixed Route Service. Ms. Leary stated service would operate May 19 through October 13, 2014 with no changes from prior years. Mr. Miller moved approval of the 2014 fixed route service as presented; seconded by Mr. Glidden. So voted.

Award Contract for the Supply and Delivery of Ultra Low Sulfur Diesel Fuel – Sun Island Fuel. Ms. Leary stated that six bid packages were sent out and one bid was received from Sun Island Fuel for a one year contract with two one year options. The price is the cost above the Journal of Commerce price for fuel, for 2014 is \$.55/gallon, 2015 is \$.5831/gallon and for 2016 the price is \$.618/gallon.



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Mr. Atherton commented that a temporary tank is set at the garage and if a permanent tank would reduce costs. Mr. DeCosta asked for a sample cost of fuel. Ms. Leary provided a price from the Journal of Commerce. Mr. DeCosta didn't think it would matter and that the bid is a fair cost for fuel. Mr. DeCosta moved approval of the contract award to Sun Island Fuel; seconded by Mr. Miller. So voted.

Other Business. Ms. Leary informed the Board and the public that the NRTA is forming a Consumer Advisory Committee comprised of members from the elderly and disabled community as well as the general public. The committee advises and comments on NRTA programs that may affect the general public and persons with disabilities and elders. Committee interest forms are available at the NRTA Administrative Office and are due at 4:00 p.m. on February 27, 2014.

Mr. Miller moved adjournment of the NRTA Advisory Board; seconded by Mr. Glidden. The meeting unanimously adjourned at 6:02 p.m.

Approved: March 12, 2014

